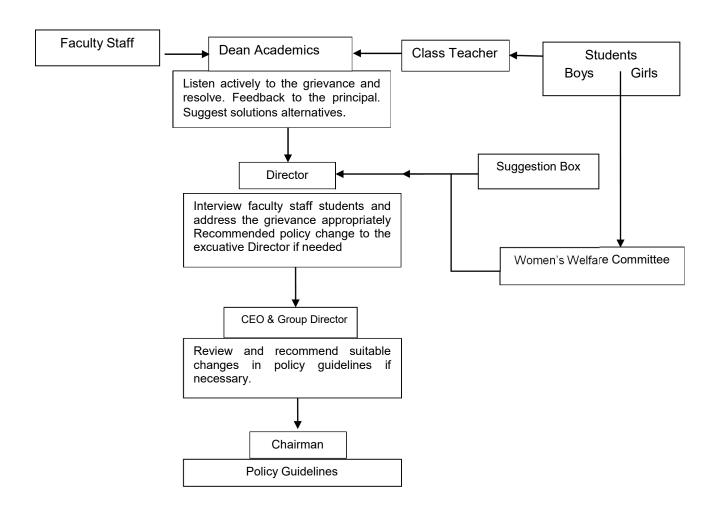
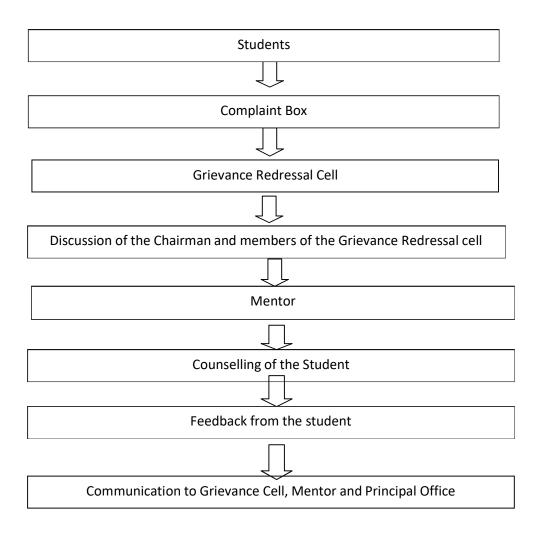
Suryadatta Institute of Business Management, Pune

Grievance Redressal Mechanism for student's staff & faculty





Students' Grievance cell

Introduction

The Student's Grievance Cell desires to promote and maintain a conducive and unprejudiced educational environment. The objectives of the Students Grievance Cell include the following:

- i. To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
- ii. To make officials of the College responsive, accountable, and courteous in dealing with the students.
- iii. To ensure effective solutions to the student's grievances with an impartial and fair approach.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. The Grievances Redressal Committee enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

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- 3. To ensure effective solutions to the student's grievances with an impartial and fair approach.

Functions

- 1. Redressal of Students' Grievances to solve their academic and administrative problems.
- 2. To co-ordinate between students and Departments / Sections to redress grievances.
- 3. To guide ways and means to the students to redress their problems.

Suryadatta Institute of Business Management & Technology, Pune Student Grievances Redressal Committee AY 2022-23

Sr. No	Name of the Committee Members	Role
1	Prof. Dr. Hemendra Singh	Chairman
2	Dr. Vidya Gavekar	Faculty Representative
3	Mrs. Meenakshi Gode	Faculty Representative
4	Mr. Prasanna Sapte	Non-teaching Staff Representative
5	Mr. Girish Bapat	Students Representative (2021-23 batch) - MBA
6	Ms. Sayali Bhujade	Students Representative (2021-23 batch) - MBA
7	Mr. Harshad Dhole	Students Representative (2021-23 batch) - MCA
8	Ms. Akshata Sathe	Students Representative (2021-23 batch) - MCA
9	Mr. Jagtap Kunal	Students Representative (2022-24 batch) - MBA
10	Ms. Jagdale Arati	Students Representative (2022-24 batch) - MBA
11	Mr. Aniruddha Balasaheb Jamage	Students Representative (2022-24 batch) - MCA
12	Ms. Tasnim Ladso Nidoni	Students Representative (2022-24 batch) - MCA
13	Prof. Megha Mane	Member Secretary

Suryadatta Education Foundation's			
Suryadatta Institute of Business Management & Technology, Pune			
Student's Grievance Form			
NAME (IN CAPITAL LETTERS ONLY)			
STUDENT ROLL NO. (Please attach a copy of your College Identity Card)			
COURSE			
YEAR OF ADMISSION			
EMAIL ID			
CONTACT NUMBER			
PRESENT ADDRESS			
POSTAL ADDRESS			
PARENT'S/GUARDIAN'S NAME			
PARENT'S/GUARDIAN'S CONTACT NO.			
GRIEVANCE:			

DISCLAIMER: I hereby undertake that the information provided hereby is up to the best of my knowledge and belief. I will be completely liable for any disciplinary action if any false information is furnished.

NAME & SIGNATURE OF THE STUDENT:

NOTE:

- 1. Complaints/Grievances are required to be submitted in the above-prescribed format (handwritten) after downloading from the college website only (with relevant documents/proof). The form should be complete in all respects; incomplete forms will not be entertained (Maximum Words Limit 250).
- 2. Complaints are required to be submitted in person by the complainant in a sealed envelope to the Director's Office/Dean Academics Office.
- 3. Complainant will be contacted on the given contact number only for the redressal of the grievance.
- 4. Complainant should retain a copy of the grievance with himself/herself.
- 5. Decision of the committee will be final and binding.