



GUIDELINES FOR THE PARENTS TEACHERS' ASSOCIATION EXECUTIVE COMMITTEE

1) Duties of Parents Teachers Association Executive Committee are as under:

- To see that the portion must be completed as per planning.
- To suggest necessary and suitable measures for the students who are weak in the study.
- To assist to the schools for planning portion supplementary to the study.
- Approving co-curricular activities.
- Getting information regarding fees going to charge in respect of Educational Fees of the School, Semester Fees and Co-curricular activities to submit their say before Representative Members of Parents Teachers Association Executive Committee.

2) FIXATION OF THE EDUCATIONAL FEES OF THE SCHOOL as per the State Government norms.

The Fee fixation process is strictly followed as per the provisions of "The Fees Regulation Act, 2011 as amended in 2015".

- The Management of the school proposes fee structure before the PTA Executive Committee formed as per Fee Regulation Act.
- Once the proposal of Fee revision is approved, Resolution is passed for the approving fee structure for next two (2) academic years. If any other new proposal for academic development is also object of PTA

3) Every parent is a member of PTA and Executive Committee is elected by PTA from amongst them.

4) Constitution of the Representative Members for the Parents Teachers Association Executive Committee shall be as under.

Principal/Headmaster

One among the Parents

Chairman: Principal/Headmaster

Vice Chairman: One among the Parents

Secretary: One among the Parents

Jt. Secretary (2): One among the Parents and one among the teachers.

Member: A Teacher of each standard

A Parent of each division [Parent Members as much as the divisions]

5) There will be 50 percent female members in the members of the PTA Executive Committee.

6) List of the Representative Members of Parents Teachers Association Executive Committee shall be published/displayed on the Notice Board of the School.

7) Meeting of the Representative Members of the PTA Executive Committee must be called at least once in two months.

8) Notice of all the meetings shall be given to all the members in advance by circular along with Agenda.

9) Minutes of the Meeting shall be recorded in the Register in handwriting and said register shall be preserved. The minutes will be displayed on the notice board of the school.

10) All circulars regarding Parents Teachers Association Executive Committee, Government Resolution, Orders of Hon. High Court, Notices, and names, contact numbers of the Representative members of the PTA Executive Committee, Minutes of the Meetings of the PTA Executive Committee etc. papers shall be published/displayed on the notice board of the schools.



RAYAT SHIKSHAN SANSTHA'S

SAU. SHAKUNTALA RAMSHETH THAKUR SCHOOL



C.B.S.E. Affiliation No. : 1131477

School Code No.: 31466 • U-Dise No. : 27240809410 • Web.: <http://ssrtcboseulwe.com>

Founder : Karmaveer Bhaurao Patil

Executive Parents Teachers Association Committee (EPTA) 2026-2027

Sr.No	Name of the Members	Designation	Phone No	Gender
1.	Mrs. Mukta Khatavkar	Chairperson (Principal)	8169392377	Female
2.	Mrs. Madhuri Dhoble	Vice-Chairperson (Parent)	9579560826	Female
3.	Mrs. Lekha J. Varma	Secretary (Primary Coordinator)	9321074810	Female
4.	Mrs. Shital Salunkhe	Joint Secretary-1 (Parent)	7304636589	Female
5.	Ms. Utkarsha Vazarekar	Joint Secretary-2 (Secondary Coordinator)	7020111866	Female

Sr. No	Parent's Name	Class	M /F	Sr. No	Teacher's Name	Class	M/F
1	Mrs. Piya Bediya	Jr.KG	F	1	Mrs. Madhavi Bhosale	Jr.KG	F
2	Mrs. Trupti Dolkar	Sr. Kg	F	2	Mrs. Ashwini Bagade	I	F
3	Mrs. Sharvari Shirodkar	II	F	3	Mrs. Sangita Tawade	II	F
4	Mr. Dattatray Desai	III	M	4	Mrs. Simran Kumari	III	F
5	Mrs. Kavita Rajput	IV	F	5	Mrs. Jyoti Sahastrabudhe	IV	F
6	Mrs. Shweta Mishra	VI	F	6	Mrs. Preeti Kumari	V	F
7	Mr. Sanjay Palewar	VII	M	7	Ms. Diksha Owalekar	VI	F
8	Mr. Rajesh Singh	VII	M	8	Mrs. Vijayalakshmi Pralathan	VII	F
9	Mr. Suryakant Madhavi	VIII	M	9	Mrs. Sapana Chaturvedi	IX	F
10	Mrs. Madhuri Dhoble	VIII	F				
11	Mrs. Shital Salunkhe	VIII	F				
12	Mrs. Vaishali Pawar	IX	F				
13	Mr. Kiran Patil	IX	M				

Principal



SAU.SHAKUNTALA RAMSHETH THAKUR SCHOOL
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